

# Chirside Community Centre

## COVID19 TERMS AND CONDITIONS



1. Organisers/hirers must make it clear to all potential attendees of their group or event that no person must enter the hall if anyone in their household has symptoms of coronavirus (COVID-19). They must also inform their attendees that if they develop COVID-19 symptoms within 10 days of visiting the hall, they must immediately alert NHS Test and Protect.
2. Organisers/hirers must conduct a COVID-19 risk assessment of their event, outlining any additional COVID-19 safety measures they intend to take other than those already required by the hall, and share this with the village hall at least a week before the date of their booking. This should include information about, and steps to be taken to protect those attendees from groups considered particularly vulnerable to COVID-19.
3. Organisers/hirers must ensure that every member of their group complies at all times with COVID-19 safety measures as directed by the village hall. Specifically, everyone must sanitise their hands upon entry, wear Face Coverings at all times in the building, obey the 2 metre physical distancing instructions, disinfect surfaces and equipment at the end of their session (see below) and practice good personal hygiene.
4. Organisers/hirers must ensure that all attendees at their session record their contact details, entry and exit time in order to comply with the Test and Protect provisions.
5. At intervals (for long hires) and at the end of the session, organisers/hirers must ensure that all surfaces in the room(s) used (table-tops, chairs, shelves, door handles, window handles, etc.) including the toilets, are cleaned with the disinfectant provided.
6. Any equipment stored at the hall and used by the members of your group must be cleaned at the end of the session with the disinfectant provided; and then returned to storage.
7. Where or when requested to do so by appropriate signs, a face covering must be worn. Entering and Leaving the hall and at all times if 2 meter distance cannot be observed.
8. Activities that are considered high risk by the village hall; and activities that are not yet permitted by the Scottish Government's Coronavirus (COVID-19) route map, shall not be undertaken by anyone within the hall. Examples of these are:

# Chirside Community Centre

## COVID19 TERMS AND CONDITIONS



- Live concerts and performances (including singing, drama and comedy shows)
- Rehearsals for any of the above
- Choir practice and other singing events
- Band practice
- Discos and other forms of dancing
- Bingo
- Yoga, Pilates or similar activities
- Any indoor sport or gym activity
- Children's soft play
- Receptions with more than 30 people; or less if physical distancing cannot be guaranteed
- Parties

(Please note: This list will be reviewed and amended in accordance with updates to the Scottish Government's Coronavirus Route Map, but the hall reserves the right to refuse any activity that it considers to be of high risk in relation to COVID-19)

9. If the organiser is to provide food and drink at the event, they are to provide their own provisions, cups, plates and other utensils etc.
10. Where possible, organisers/hirers should maximise the ventilation in the room being used by using the extractor fans.
11. Any serious breach of physical distancing rules, or of any other COVID-19 safety measure must be reported to the Chirside Community Centre Safety Officer/Booking Secretary Mike Hallsworth.