

# Fire Safety Policy

## Policy Statement

The Chirnside Development Group (CDG) being responsible for the upkeep and management of the Chirnside Community Centre will ensure, so far as is reasonably practicable, that the risk from fire will be managed in compliance with the Fire (Scotland) Act 2005, the Fire Safety (Scotland) Regulations 2006, The Management of Health and Safety at Work Regulations 1999, and other appropriate regulations.

Management of fire risks will be undertaken in such a way as to prevent injury or ill- health to employees, volunteers, hirers, the general public, contractors and others who may be affected by the activities of the organisation.

### Aims/Objectives:

- To ensure compliance with all relevant legislation
- To ensure effective liaison with the local fire authority where appropriate
- To undertake suitable and sufficient fire risk assessments of all premises and activities within premises
- To identify and implement reasonably practicable control measures to control risks from fire
- To conduct regular testing of emergency equipment
- To ensure that hirers if the hall are aware of the fire safety action plan and fire risk assessment
- To conduct regular fire safety inspections

### Responsibilities:

- The CDG board of trustees will ensure that the appropriate policies, procedures and audit protocols are in place and reviewed from time to time and will ensure that these policies and procedures are implemented and adhered to
- The CDG board of trustees will ensure that action plans, fire precautions and evacuation procedures, resulting from fire risk assessments, are implemented and control measures for controlling the risk from fire are maintained
- The CDG board of trustees will ensure that regular inspections are carried out on control measures to ensure their continued effectiveness
- Employees, volunteers, hirers, the general public, contractors and others will ensure they participate as requested in the fire risk assessment process and will ensure they comply with the arrangements made to control risks from fire hazards